

JOB SHADOWING

Joliet West Campus

JOB SHADOWING REQUIREMENTS

1. Students must complete a minimum of four hours of a job shadowing experience.
2. The experience should be related to their chosen career field and their Career Academy.
3. Students must complete the *Student Evaluation Form* and *Job Shadowing Report* and return them within two days of their experience.
4. Students may not job shadow a parent or guardian.
5. Students may not job shadow an administrator, teacher or counselor at Joliet Township High School.
6. Students may not take off of school in order to complete their job shadowing experience.
7. All job shadowing experiences must be completed prior to April 7, 2008 except for those who choose Option Three.
8. Students may change their Option choice at any time prior to April 7, 2008.



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IMPORTANT DATES

September 13, 2007 -

- Parent **Informational Meeting— Auditorium**

September 18, 2007

- Presentation of Job Shadowing to students during Advisory— **Auditorium**

September 25, 2007 -

- *Job Shadowing Option Form* **DUE**

September 25 and October 9, 16, and 23, 2007

- Speakers during Advisory— **Auditorium**

April 7, 2008

- All Option One and Option Two experiences must be completed

April 11, 2008

- All Option Three forms **DUE**

April 24, 2008

- Option Three Job Shadowing Field Trip